

# EAST SUSSEX LINK



The County's Local Involvement Network in Health and Social Care

## Agenda

Thursday 10<sup>th</sup> December 2009

Meeting Room - ESDA

Time	Agenda Item	Subject	Person responsible	Document attached
10.00 – 11.45		<b>Meeting – LINK business to be recorded</b>		
10.00	<b>1.0</b>	<b><u>Welcome &amp; Apologies</u></b>		
	<b>1.1</b>	Welcome: Debby Harris	EM	
	<b>1.2</b>	Apologies: Dominique Corbett Tony Moore	All	
	<b>1.3</b>	Declarations of Interest	All	
10.05	<b>2.0</b>	<b><u>Core Group Election</u></b>	EM	
	<b>2.1</b>	Confirmation of New Core Group members	EM	
	<b>2.2</b>	Election of Chair	EM	
	<b>2.3</b>	2 Vice Chairs	Chair	
	<b>2.4</b>	Agree Terms of Reference	All	Appendix 1
10.25	<b>3.0</b>	<b><u>Minutes &amp; Matters Arising Not on the Agenda</u></b>		
	<b>3.1</b>	Approval and sign off of previous minutes (12/11)	Chair	Appendix 2
	<b>3.2</b>	Update on Actions	Chair/EM	
	<b>3.3</b>	List of completed and outstanding tasks	Chair/EM	Appendix 3 & 4
10.35	<b>4.0</b>	<b><u>Enter and View Visits</u></b>	Chair	
	<b>4.1</b>	Update on HOSC	ML	
	<b>4.2</b>	Older people's Day Services	EM	
	<b>4.3</b>	2009 Peer Review privacy & dignity	EM	
	<b>4.4</b>	Management of Visits Sub Group	EM	

10.45	<b>5.0</b>	<b><u>Review Work Programme</u></b>	Chair	
	<b>5.1</b>	OOH Group – Dec 09	JJ	
	<b>5.2</b>	Dentistry – Nov 09	GT	
	<b>5.3</b>	Communication & Engagement Sub Group – Sept 09	EM	
	<b>5.4</b>	Representation Hospital Trust Board – Nov 09	DL	
	<b>5.5</b>	Representation Acute Mental Health – Sept 09	JC	
	<b>5.6</b>	Representation Adult Social Care – Nov 09	JC, IE, DR	
	<b>5.7</b>	Representation Ambulance Services – Nov 09	BR, DB	
	<b>5.8</b>	Representation Overview & Scrutiny Committee's – Nov 09	JC	
	<b>5.9</b>	Monitoring Checking Progress – Nov 09	All	Appendix 5
	<b>5.10</b>	Monitoring Patient Pathways – Polegate Ward, Productive Ward End of Life Care – Overdue	JC, MS PL	
	<b>5.11</b>	Policies Sub Group – Email Policy to be Ratified	All	Appendix 6
11.30	<b>6.0</b>	<b><u>Issues List</u></b>		
	<b>6.1</b>	Feedback from Priorities Sub Group	JC/ML	Notes available at meeting
	<b>6.2</b>	Update on Breast Screening IR65		
11.45		<b>Close of minuted part of meeting</b>		
		<b>Comfort Break</b>		
12.00		<b>Core Group discussion time – not minuted</b>		
12.30		<b>Christmas Buffet Luncheon</b>		

**Date of next meeting: 10 am 14<sup>th</sup> January 2010**

**Additional Papers to Note:**

Indemnity Update re circulated from last meeting 12<sup>th</sup> November 2009

Annual Calendar – 2010