

# East Sussex LINK Strategic Work Programme April 2008 – March 2011

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The East Sussex Work Programme has been designed to reflect the needs and concerns of the people who live and work in East Sussex and its boundaries. It is a rolling programme and the activities will be updated quarterly by the Core Group

## **The Core Group membership:**

### **(10 Individuals & 6 members from the Community Groups)**

Janet Colvert – Chair, Rother District

Alan Keys – Vice Chair, Sussex Heart Network

Ray Barrett – Countywide place

Margaret Stanton – Eastbourne District

Brian Rockell – Hastings District

Tony Moore – County wide place

David Lawrance – Lewes District

Sue Weiner – Wealden District

Ivy Elsey – Countywide Place

Maureen Lawrence – Countywide place

June Jarrett – Countywide place

Ambrose O'Boyle – Hastings & Rother Rainbow Alliance

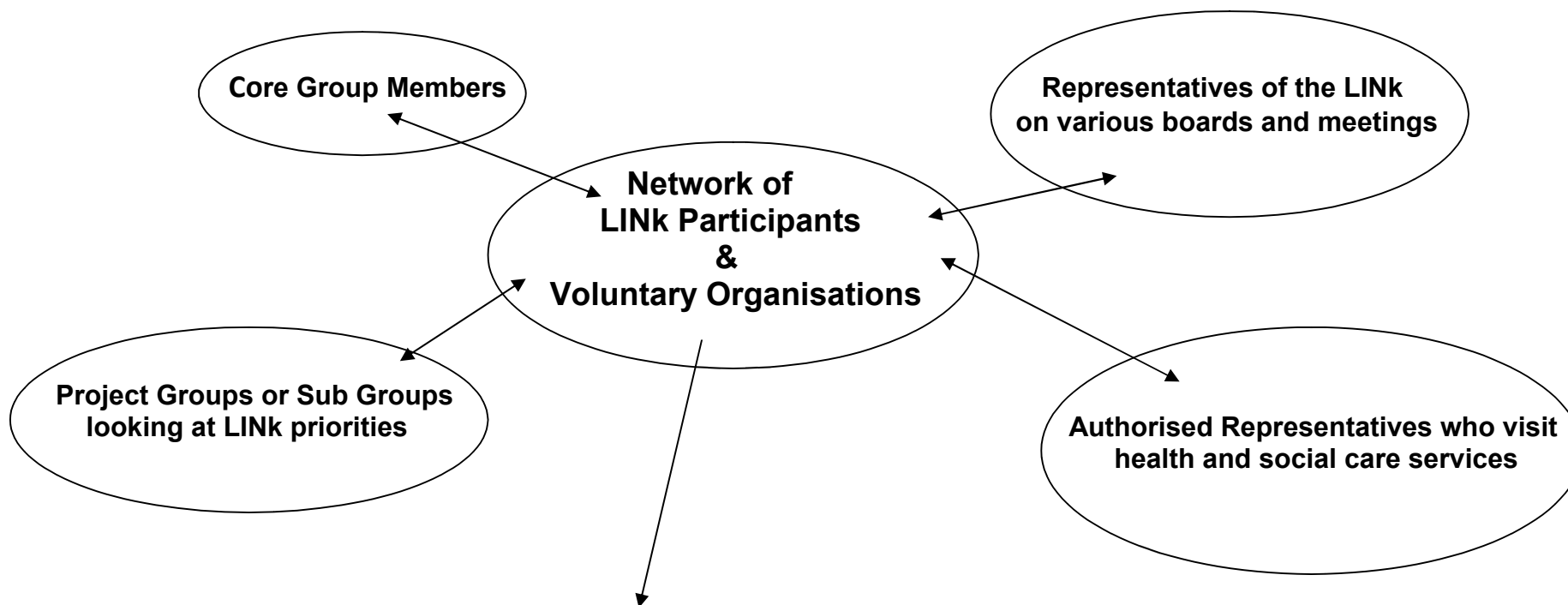
Dominique Corbett – Friends Families & Travellers

Baldev Soni – Sussex Indian Punjabi Society

Tim Furlonge – Hastings Citizens Advice Bureau

Community/Voluntary Organisation – Vacancy – please contact [SpeakUp](#), the county's representation forum

## How the LINK undertakes Activities:



- [Summary of LINK Priority Activities for 2010 attached](#)

If you would like to know more about the work of the LINK and its work programme or would be interested in joining one of the activities listed above please contact Elizabeth Mackie, Manager, Host Team, on 01323 514510, 1 Faraday Close, Eastbourne, BN22 9BH or [manager@thecountylink.net](mailto:manager@thecountylink.net)

## **Representatives of the LINK on various boards and meetings:**

The LINK is asked to attend many Countywide and Locality Groups. Requests come to us through the Host Team and we try to find appropriate members to attend who need to understand their role and the way the LINK operates. Training will be offered to those interested in representing the LINK around speaking confidently about LINKs, conduct, expenses and report writing. The LINK has also developed joint working protocols. All representatives are confirmed by the Host organisation and have received agreed protocols for attending meetings as a LINK representative. Roles of confirmed representatives are key players in collecting statistical information and monitoring performance of services.

### **Representing the LINK:**

<b><u>Meeting</u></b>	<b><u>Representative</u></b>	<b><u>Date Reviewed:</u></b>
Lewes & Wealden Health Improvement Partnership (HIMP)*	Sue Weiner	
Rother Health Improvement Partnership (HIMP)*	Tony Moore	
Healthy Eastbourne Board (HEB)*	Margaret Stanton	
Healthier Hastings Partnership Board (HHPB)*	Ray Barrett	
NHS East Sussex Downs & Weald Primary Care Trust Board	Margaret Stanton	
NHS Hastings & Rother Primary Care Trust Board	Margaret Stanton	
NHS East Sussex Hospitals Trust Board	Brian Rockell	
Sussex Partnership NHS Foundation Trust	Vacancy c/o Janet Colvert	
South East Coast Ambulance Service (SECamb)	Brian Rockell and David Bold	

NHS Hastings & Rother Practice Based Commissioning Board	Geoff Thomas
NHS East Sussex Downs & Weald Practice Based Commissioning Board	Alan Keys
Community Networks – Host Team support	Vacancies for LINK Participants
Brighton and Sussex University Hospitals Trust	Baldev Soni
Health Overview and Scrutiny Committee	Janet Colvert
Adult Social Care Overview & Scrutiny Committee	Janet Colvert
Learning Disability Partnership Board	Ivy Elsey
Older People's Partnership Board	Ivy Elsey
Mental Health Partnership Board	Ivy Elsey
Children & Young People Lead Representative	Sue Weiner
Maternity and Newborn Clinical Implementation Group	Geoff Leece
Patient Experience and Public Involvement Committee (PEPIC)	June Jarrett
Patient & Public Involvement Steering Group	Janet Colvert & Ray Barrett & Alan Keys
East Sussex Community Health Services Committee	Geoff Leece
Improving Life Chances Board	Pat Newton
End of Life Care Board	Baldev Soni and John Curry (Deputy)

Integrated Health & Social Care Board	interest declared from John Curry (tbc)
Sussex Trauma Network (Brighton & Sussex University Hospitals NHS Trust)	interest declared – David Lawrance (tbc)
Safeguarding Vulnerable Adults Board	Liz Lash
East Sussex Strategic Assembly	Elizabeth Mackie
Care Quality Commission (LINKs Advisory Group)	Ivy Elsey, Maureen Lawrence, June Jarrett & Elizabeth Mackie (Host)

\*Monitor Local Area Agreement Health Targets through Local Strategic Partnership (Health) Boards

- [Read Joint Working protocols](#)
- [LINK Protocols for attending Meetings](#)

## Sub Groups

These are on-going groups which support the work of the Core Group. Each sub group has own terms of reference. Feedback is reported regularly through Core Group meetings. Membership includes Core Group members, volunteers and members of the Host Team. They will remain small groups and are unlikely to increase in number.

**Policies** – meet annually to review policies and procedures and ensure the Governance Pack is current.  
Membership: Alan Keys, Vice Chair, Dave Rogers and Nick Tapp (Host CEO). Review: December 2010

- [View Governance Pack](#)

**Training** – meet bi annually to monitor training needs

Membership: Maureen Lawrence, member, Ivy Elsey, member, Elizabeth Mackie (Host). Review: December 2010

- [Training Plan – 2010 read here](#)

**Finance** – meet quarterly to consider project spend

Membership: Alan Keys, Vice Chair, Maurice Langham, Ray Barrett, Elizabeth Mackie (Host), Steph Melling (Host). Review: December 2010

- [Read notes](#)

**Priorities** – meet monthly to respond to issues and concerns gathered, assign a level of action subject to capacity and feedback to partners and wider LINK all actions undertaken. Membership: Janet Colvert, Chair, Alan Keys Vice Chair, Perry Aldred, Co opted member, Elizabeth Mackie (Host Manager).

- [See Issues List](#)

**Management of Information** – manage and assess incoming data at national and local levels.

Membership: Geoff Thomas, Margaret Stanton, Julie Mitchell, Debbie Harris (Host).

Library – [see index](#)

**Enter & View** - maintain and develop a team of Representatives authorised to carry out visits to health and social care premises, ensure knowledge and skills are current and liaise with training sub group regarding any additional training needs. Membership: all authorised representatives, Jan Cutting Host Support for management of visits.

**Authorised Representatives:**

The following participants are authorised to enter certain health and social care services as determined by LINK priorities and under the Dept of Health Code of Conduct:

Janet Colvert

Ivy Elsey

Adrian Fairhead

Maureen Lawrence – updated training May 2010

David Lawrance

David Bold

Sue Weiner – updated Training May 2010

Vin Tapp

Liz Lash

Margaret Stanton – Updated Training May 2010

June Jarrett – Updated Training May 2010

Paul Burchett –

Sarah Playforth –

All Authorised Representatives have undergone LINK training to enter & view services, Safeguarding Vulnerable Adult training and have a current CRB disclosure.

Further modules available include:

- Equality & Diversity
- Deprivation of Liberties
- Mental Capacity Act
- Report writing Skills
  
- [Read LINK decision making procedure enter and view](#)